

REQUEST FOR QUOTATION

Date: July 14, 2017

RFQ No.: 2017-07-033

The Pasay City Government – Pasay Social Welfare Department (PSWD), through its Bids and Awards Committee, intends to apply the sum of One Hundred Seventy Five Thousand Six Hundred Pesos (Php175, 600.00) being the Approved Budget for the Contract (ABC) for the **Supply and Delivery of Training Kit and Supplies & Materials** to be use for the Training Early Learning Curriculum and the New Standard for Early Childhood Care and Development Programs chargeable against the General Fund under the Local Council for the Protection of Children (LCPC) Funds.

The Pasay City Government BAC now requests quotation for the **Training Kit and Supplies & Materials**. Quotation received in excess of the ABC shall be automatically rejected at the opening of price quotations.

Please submit your duly signed quotations/proposals not later than July 18, 2017 at 10:00am for the item described above, subject to the Terms and Conditions provided with this Request for Quotation (RFQ).

A copy of your mayor's / business permit and PhilGEPS registration number are also required to be submitted along with your quotation/proposal.

Quotations may be submitted manually in a sealed envelope and drop in the box located at the Conference Room, Office of the City Administrator, 2nd Floor, Pasay City Hall Building, or through facsimile or email at the address and contact numbers indicated below.

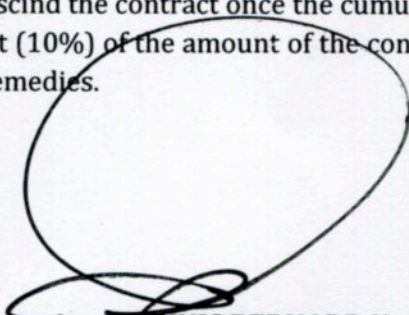
Interested service provider may obtain further information from **Mr. Edwin V. David, CSEE**, Head – BAC Secretariat at telephone numbers 834-8809 / 834-8817, fax number 891-8786 or email address: bacsecpasay@gmail.com.



Atty. DENNIS BERNARD N. ACORDA
City Administrator / BAC Chairman

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price proposal(s)/quotation(s) must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price proposal(s)/quotation(s) to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of Contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. Payment term as stated in the Purchase Order / Contract.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Pasay City Government may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies.



Atty. DENNIS BERNARD N. ACORDA
City Administrator / BAC Chairman

Republic of the Philippines
CITY GOVERNMENT OF PASAY

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation for the item as follows:

ITEM DESCRIPTION	QUANTITY (QTY)	APPROVED BUDGET FOR THE CONTRACT (ABC)	OFFER		REMARKS
			Compliance with Technical Specifications (please check)		
			YES	NO	
<p>Supply and Delivery of Training Kit and Supplies & Materials to be use for the Training Early Learning Curriculum and the New Standard for Early Childhood Care and Development Programs chargeable against the General Fund under the Local Council for the Protection of Children (LCPC) Funds.</p> <p>1. Training Kit Learning Resource Package 1-8 -Photocopy (Black and White, clear copy) -Ringbind with colored cover page</p> <p>Supplies and Materials</p> <p>2. Notebook – filler, 16 leaves, 250cm x 175cm</p> <p>3. Plastic Envelope – long</p> <p>4. Ballpen – Black</p> <p>5. ¾ Masking Tape</p> <p>6. Manila Paper</p> <p>7. Pentel Pen – Black</p> <p>8. Special Paper – for certificate, Light Green, A4 and gsm 120</p> <p>9. Assorted Cartolina – Blue, Yellow, White, Pink and Green</p> <p>10. ID with lace – plastic, 2.5 x 3.5 in</p> <p>11. Crayons – (12's)</p> <p>12. Bond Paper – Long, gsm 80</p> <p>13. Bond Paper – Short, gsm 80</p> <p>14. Frame – A4 size with glass cover</p>	<p>109 sets</p> <p>121 pcs</p> <p>121 pcs</p> <p>121 pcs</p> <p>7 pcs</p> <p>20 pcs</p> <p>10 pcs</p> <p>15 packs</p> <p>20 pcs</p> <p>130 pcs</p> <p>5 boes</p> <p>2 reams</p> <p>2 reams</p> <p>2 pcs</p>	<p>Php 175, 600.00</p>			

 Signature over Printed Name

 Office Telephone / Fax No.

 Mobile No.

 Email address/es