

**REQUEST FOR QUOTATION
Negotiated Procurement – Small Value Procurement**

Date: October 23, 2017

RFQ No.: 2017-10-093

The Pasay City Government – City Cooperative Office, through its Bids and Awards Committee, intends to apply the sum of One Hundred Sixteen Thousand Five Hundred Fifty Pesos (Php116,550.00) being the Approved Budget for the Contract (ABC) for the **Supply and Delivery of Various Supplies and Materials for the Conduct of Cooperative Month Celebration/Cooperative Congress, Pasay Galing Koop Award, Cooperative Sportsfes** chargeable against General Fund.

The Pasay City Government BAC now requests quotation for **supplies and materials for Cooperative Month Celebration/Cooperative Congress, Pasay Galing Koop Award, Cooperative Sportsfes on November 22, 2017**. The successful bidder will be expected to complete the delivery within **seven (7) calendar days** after the receipt of Purchase Order Quotation received in excess of the ABC shall be automatically rejected at the opening of price quotations.

Please submit your duly signed quotations/proposals not later than October 27, 2017 at 10:00am for the item described above, subject to the Terms and Conditions provided with this Request for Quotation (RFQ).

A copy of your mayor's / business permit, PhilGEPS registration number, income/business tax return and omnibus sworn statement are also required to be submitted along with your quotation/proposal.

Quotations may be submitted manually in a sealed envelope and drop in the box located at the Conference Room, Office of the City Administrator, 2nd Floor, Pasay City Hall Building, or through facsimile or email at the address and contact numbers indicated below.

Interested service provider may obtain further information from **Mr. Edwin V. David, CSEE**, Head – BAC Secretariat at telephone numbers 834-8809 / 834-8817, fax number 891-8786 or email address: bacsecpasay@gmail.com.



Atty. DENNIS BERNARD N. ACORDA
City Administrator / BAC Chairman