

REQUEST FOR QUOTATION
Negotiated Procurement – Small Value Procurement

Date: October 13, 2017

RFQ No.: 2017-10-083

The Pasay City Government – City Health Office, through its Bids and Awards Committee, intends to apply the sum of Four Hundred Fifty One Thousand Nine Hundred Forty Pesos (Php 451,940.00) being the Approved Budget for the Contract (ABC) for the **Proposed Live-out Packages for Various Activities of City Health Office.**

The Pasay City Government BAC now requests quotation for **Venue and Meals** for the following activities:

- 1. Barangay Health Worker's Development Activity:**
Morning Snacks, Lunch and Afternoon Snacks for 250 pax on October 30, 2017 chargeable against Trust Fund (CIPH Fund)
- 2. Primary Health Care cum Expanded Program on Immunization (EPI) Updates for BHW's:**
Morning Snacks, Lunch and Afternoon Snacks for 43 pax per batch in five batches on November 6-10, 2017 chargeable against General Fund
- 3. Training on Nutrition Program Management among Pasay City Nutrition Committee Members:**
Morning Snacks, Lunch, Afternoon Snacks and Training kit for 30 pax on November 8-10, 2017 from 8:00AM to 5:00PM chargeable against General Fund
- 4. Training on Community Management for Acute Malnutrition among Community Health and Nutrition Workers:**
Morning Snacks, Lunch, Afternoon Snacks and Training kit for 48 pax on November 21-23, 2017 from 8:00AM to 5:00PM chargeable against General Fund

See full descriptions below. Quotation received in excess of the ABC shall be automatically rejected at the opening of price quotations.

Please submit your duly signed quotations/proposals not later than October 18, 2017 at 10:00am for the item described above, subject to the Terms and Conditions provided with this Request for Quotation (RFQ).

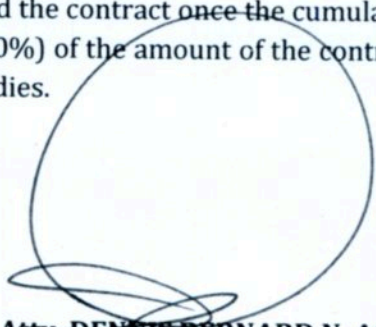
A copy of your mayor's / business permit, PhilGEPS registration number, income/ business tax return and omnibus sworn statement are also required to be submitted along with your quotation/proposal.

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TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price proposal(s)/quotation(s) must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price proposal(s)/quotation(s) to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of Contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. Standards to be complied with:
 - a. Food to be served should be decent quality and properly prepared
 - b. Food that are found unsatisfactory and do not meet the standards prescribed must not be accepted and shall be replaced by the caterer.
 - c. Free parking space for participants and resource person.
8. Payment term as stated in the Purchase Order / Contract.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Pasay City Government may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies.



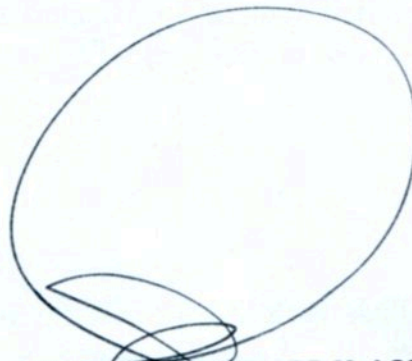
Atty. DENNIS BERNARD N. ACORDA
City Administrator / BAC Chairman

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Quotations may be submitted manually in a sealed envelope and drop in the box located at the Conference Room, Office of the City Administrator, 2nd Floor, Pasay City Hall Building, or through facsimile or email at the address and contact numbers indicated below.

Interested service provider may obtain further information from **Mr. Edwin V. David, CSEE**, Head - BAC Secretariat at telephone numbers 834-8809 / 834-8817, fax number 891-8786 or email address: bacsecpasay@gmail.com.

A large, handwritten signature in black ink, consisting of a large oval shape with a smaller, more complex scribble at the bottom left.

Atty. DENNIS BERNARD N. ACORDA
City Administrator / BAC Chairman