

REQUEST FOR QUOTATION

Date: March 24, 2017

RFQ No.: 2017-03-005

Name of Business: _____

Address: _____

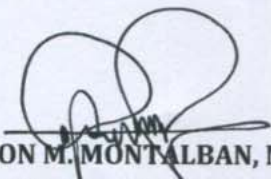
The Pasay City Government – Pasay City Disaster Risk Reduction and Management Council (PCDRRMO), through its Bids and Awards Committee, intends to procure **Food Supplies** in connection with Zonal / Volunteer Fire Olympics to be held on April 1, 2017 at Helipad, CCP Complex, Pasay City.

Please submit your quotations/proposals duly signed by you or your duly authorized representative not later than March 29, 2017 at exactly 2:00pm for the item described below, subject to the Terms and Conditions provided at the back portion of this request for quotation (RFQ).

A copy of your business permit and PhilGEPS Registration Certificate are also required to be submitted along with your quotation/proposal.

Quotations may be submitted manually in a sealed envelope and drop in the box located at the Conference Room, Office of the City Administrator, 2nd Floor, Pasay City Hall Building, or through facsimile or email at the address and contact numbers indicated below.

For any clarification, you may contact **Mr. Edwin V. David, CSEE**, Head – BAC Secretariat at telephone numbers 834-8809 / 834-8817, fax number 891-8786 or email address at evdavid@pasay.gov.ph


RAMON M. MONTALBAN, MPA
CGDH II – PCDRRMO
Requesting Official

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of Contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The Pasay City Government shall confirm the final number of participants prior to the scheduled function date. This shall be the basis for the contract price.
8. The Pasay City Government shall have the right to inspect the venue and/or to test the goods to confirm their conformity to the technical specifications.
9. Payment term as stated in the Purchase Order / Contract.
10. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Pasay City Government shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

**Republic of the Philippines
CITY GOVERNMENT OF PASAY**

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation for the item as follows:

ITEM DESCRIPTION	QUANTITY (QTY)	APPROVED BUDGET FOR THE CONTRACT (ABC)	OFFER		
			Compliance with Technical Specifications (please check)		REMARKS
			YES	NO	
Food Supplies		Php 192, 500.00			
- AM Snacks Ham & Egg Sandwich with Bottled Iced Tea 230 ml	550				
- Lunch Fried Chicken with Mixed Vegetables and Bottled Mineral Water 350ml	550				
- PM Snacks Cheese Burger with Bottled Mineral Water 350ml	550				

Signature over Printed Name

Office Telephone / Fax No.

Mobile No.

Email address/es

**Republic of the Philippines
CITY GOVERNMENT OF PASAY**

Proposed Supply and Delivery of 1 Lot VARIOUS MATERIALS, FOOD & DRINKS, and PRINTING MATERIALS in connection with the 19 th Commencement Exercise of City University of Pasay at Cuneta Astrodome on April 21, 2017					
4. Bouquet of Flower for stage decoration	10 set				
5. Rent of toga for 1350 students and 150 faculty (Gown, hood and cap)	1500 sets				
6. Printing of Graduation Programs and Invitation (Colored paper, including design and layout)	1350 pcs				
7. CUP Ribbon Multicolored Ribbon with logo	4129 pcs				
8. Food and Drinks VIPs and Faculty Calderata and fresh lumpia with rice, mango sago dessert, mineral water and iced tea (April 21, 2017, 2 pm Graduation day)	250 set				
9. Lunch and Snacks for Faculty Fried chicken with rice and drinks, clubhouse sandwich (April 20, 2017, 12nn, Graduation Practice)	100 pcs				
10. Rent of monobloc chair	1000 pcs				
11. Rent of 10 seater wooden round table with table cloth	10 pcs				

Signature over Printed Name

Office Telephone / Fax No.

Mobile No.

Email address/es