

**PASAY CITY GOVERNMENT  
CONSOLIDATED  
ANNUAL PROCUREMENT PLAN  
FOR YEAR 2017**



# Pasay City Government Annual Procurement Plan for FY 2017

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Activity/P
					TOTAL	MOOE	CO	
	<b>MOOE</b>							
5-02-01-010	Traveling Expenses - Local	Various Offices	Direct Contracting	G.F.	5,276,540.00	5,276,540.00		Traveling expenses for official business trips within the city
5-02-01-020	Traveling Expenses - Foreign	Various Offices	Direct Contracting	G.F.	2,600,000.00	2,600,000.00		Traveling expenses for official business trips outside the city
5-02-02-010	Training Expenses	Various Offices	Direct Contracting	G.F.	23,841,564.00	23,841,564.00		Training of Various Employees including GAD related Trainings
5-02-03-010	Office Supplies Expenses *	Various Offices	Govt to Govt	G.F.	37,211,894.00	37,211,894.00		Various Office Supplies needed in the daily operation of the offices
5-02-03-020	Accountable Forms Expenses*	Various Offices	Govt to Govt	G.F.	3,369,200.00	3,369,200.00		Various Accountable forms for issuance to public
5-02-03-050	Food Supplies Expenses	Various Offices	Bidding/Shopping	G.F.	8,470,000.00	8,470,000.00		Food supplies for various meetings and activities
5-02-03-070	Drugs & Medicines Expenses *	PCGH/CHO/PCDRMO/CUP/PSWD	Bidding	G.F.	197,740,811.00	197,740,811.00		Drugs & Medicines for the operation of the Hospital and Health Centers
5-02-03-080	Medical Dental & Lab Supplies Expenses *	PCGH/CHO/PCDRMO/CUP/PSWD/ASSESSOR	Bidding	G.F.	132,302,892.00	132,302,892.00		Drugs & Medicines for the operation of the Hospital and Health Centers
5-02-03-090	Fuel, Oil & Lubricants Expenses	Various Offices	Direct Contracting	G.F.	12,276,980.00	12,276,980.00		Gasoline allowance for the use of government issued vehicles
5-02-03-990	Other Supplies & Materials Expenses *	Various Offices	Bidding	G.F.	46,641,584.00	46,641,584.00		Supplies that are not readily available in P.S. DBM
5-02-03-990-1	Nutrition Program *	City Health Office	Bidding	G.F.	842,860.00	842,860.00		Nutrition supplies for the city Health Office Projects
5-02-03-990-2	Disinfectant & Insecticide *	City Health Office	Bidding	G.F.	985,721.00	985,721.00		Disinfectant & Insecticides (Market/Waste and brgy use)
5-02-03-990-3	Electrical Supplies *	Various Offices	Bidding	G.F.	14,045,486.00	14,045,486.00		electrical supplies for the maintenance of various Offices & properties
5-02-03-990-4	Plumbing Supplies *	Various Offices	Bidding	G.F.	1,797,472.00	1,797,472.00		Plumbing supplies for the maintenance of various Offices & properties
5-02-03-990-5	Road & Construction Materials *	CUP/CEO/PCGH	Bidding	G.F.	6,136,626.00	6,136,626.00		Supplies & Materials used for the maintenance of various Offices & properties
5-02-03-990-6	Cooking Gas Expenses	PCGH	Bidding	G.F.	168,000.00	168,000.00		payment for the expenses incurred for the day to day operation of offices
5-02-03-990-7	Various Automotive Tools	GSO	Bidding		200,000.00	200,000.00		Supplies & Materials used for the maintenance of various Offices & properties
5-02-04-010	Water Expenses	Various Offices	Bidding	G.F.	25,897,867.00	25,897,867.00		payment for the expenses incurred for the day to day operation of offices
5-02-04-020	Electricity Expenses	Various Offices	Bidding	G.F.	53,827,682.00	53,827,682.00		payment for the expenses incurred for the day to day operation of offices
5-02-05-010	Postage & Courier Services	Various Offices	Govt to Govt	G.F.	291,600.00	291,600.00		payment for the expenses incurred for the day to day operation of offices
5-02-05-020	Telephone Expenses - Landline	Various Offices	Direct Contracting	G.F.	4,532,621.00	4,532,621.00		payment for the expenses incurred for the day to day operation of offices
5-02-05-020-1	Telephone Expenses - Mobile	Various Offices	Direct Contracting	G.F.	855,000.00	855,000.00		payment for the expenses incurred for the day to day operation of offices
5-02-05-030	Internet Subscription Expenses	Various Offices	Direct Contracting	G.F.	1,492,625.00	1,492,625.00		payment for the expenses incurred for the day to day operation of offices
5-02-05-040	Cable, Satellite, Telegraph & Radio Expenses	GSO & CTO	Direct Contracting	G.F.	53,830.00	53,830.00		payment for the expenses incurred for the day to day operation of offices
5-02-10-010	Confidential Expenses	Mayor's Office	Direct Contracting	G.F.	60,000,000.00	60,000,000.00		payment for the expenses incurred related to surveillance of government agencies that are intended to support the management of the agency
5-02-10-030	Extraordinary & Miscellaneous Expenses	Mayor's Office	Bidding	G.F.	19,835,000.00	19,835,000.00		payment for the expenses incurred incidental to the performance of functions
5-02-11-030	Consultancy Services	Various Offices	Direct Contracting	G.F.	23,062,000.00	23,062,000.00		Expenses incurred for different govt programs & activities
5-02-11-990	Other Professional Services	Prosecutor/PLEB/CUP	Direct Contracting	G.F.	7,870,000.00	7,870,000.00		payment for the expenses of other professional services contracted by the agency
5-02-12-010	Environment/Sanitary Services	GSO	Direct Contracting	G.F.	100,000.00	100,000.00		Expenses incurred for different govt programs & activities
5-02-12-020	Janitorial Services	PCGH/Astrodome/CUP/Sports Complex	Bidding	G.F.	18,248,400.00	18,248,400.00		Annual Services Rendered for the Pasay City Govt offices



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					TOTAL	MOOE	CO	
5-02-12-030	Security Services	Market/ PSWD / PCGH/Astrodome/ CUP/Sports Complex/CHO/CEO	Bidding	G.F.	37,130,400.00	37,130,400.00		Annual Services Rendered for the Pasay City Govt offices
5-02-12-990	Other General Services	Various Offices	Bidding	G.F.	159,877,779.00	159,877,779.00		Annual Services Rendered for the Pasay City Govt offices
5-02-13-040-01	Repair & Maintenance - Office Building	Various Offices	Bidding	G.F.	8,860,000.00	8,860,000.00		Annual Services Rendered for the Pasay City Govt offices
5-02-13-040-03	Repair & Maintenance - Hospital & Health Centers	CHO / PCGH	Bidding	G.F.	6,000,000.00	6,000,000.00		Annual Services Rendered for the Pasay City Govt offices
5-02-13-050-02	Repair & Maintenance - Office Equipment	Various Offices	Bidding	G.F.	6,468,250.00	6,468,250.00		Annual Services Rendered for the Pasay City Govt offices
5-02-13-050-03	Repair & Maintenance - ICT Equipment	Various Offices	Bidding	G.F.	2,928,000.00	2,928,000.00		Annual Services Rendered for the Pasay City Govt offices
5-02-13-050-11	Repair & Maintenance - Medical Equipment	CHO / PCGH	Bidding	G.F.	22,700,000.00	22,700,000.00		Annual Services Rendered for the Pasay City Govt offices
5-02-13-050-99	Repair & Maintenance - Other Machinery & Equipment	Various Offices	Bidding	G.F.	11,206,000.00	11,206,000.00		Annual Services Rendered for the Pasay City Govt offices
5-02-13-060-01	Repair & Maintenance - Transportation Equipment	Various Offices	Bidding	G.F.	11,503,500.00	11,503,500.00		Annual Services Rendered for the Pasay City Govt offices
5-02-13-070	Repair & Maintenance - Furniture & Fixture	OVM/GSO/PSWD	Bidding	G.F.	450,000.00	450,000.00		Annual Services Rendered for the Pasay City Govt offices
5-02-13-990-02	Repair & Maintenance - Other Prop., Plant & Equip.	Sanguniang Panglunsod	Bidding	G.F.	50,000.00	50,000.00		Annual Services Rendered for the Pasay City Govt offices
5-02-16-010	Taxes, Duties & Licenses	GSO/CEO	Govt to Govt	G.F.	2,000,000.00	2,000,000.00		Registration and renewal payment for govt issued vehicle
5-02-16-020	Fidelity Bond Premiums	Various Offices	Direct Contracting	G.F.	1,082,575.00	1,082,575.00		
5-02-16-030	Insurance Expenses	GSO	Direct Contracting	G.F.	2,350,000.00	2,350,000.00		Payment for the insurances of Govt property
5-02-99-010	Advertising Expenses	Various Offices	Direct Contracting	G.F.	6,922,914.00	6,922,914.00		Expenses incurred for different govt programs & activities
5-02-99-020	Printing & Publication Expenses	Various Offices	Direct Contracting	G.F.	4,562,000.00	4,562,000.00		Expenses incurred for different govt programs & activities
5-02-99-050	Rent Expenses	Engineering	Bidding	G.F.	400,000.00	400,000.00		Rent Expenses for temporary shelter if needed
5-02-99-060	Membership Dues & Contributions to Organizations	Various Offices	Direct Contracting	G.F.	724,000.00	724,000.00		Various membership cost required
5-02-99-070	Subscription Expenses	Various Offices	Direct Contracting	G.F.	1,295,000.00	1,295,000.00		Expenses incurred for different govt programs & activities
5-02-99-080	Donations	MO/PSWD/OSCA	Bidding	G.F.	22,690,700.00	22,690,700.00		Donations expenses for OSCA and PSWD activities
5-02-99-990	Other Maintenance & Operating Expenses	Various Offices	Bidding	G.F.	164,857,316.00	164,857,316.00		Various Projects and assistance of Pasay City Govt to its cor
5-02-99-990-1	Other Maintenance & Operating Expenses - Various Projects	CHO/CUP/PCGH/SP	Bidding	G.F.	2,500,000.00	2,500,000.00		Various Projects and assistance of Pasay City Govt to its cor
5-02-99-990-2	Other Maintenance & Operating Expenses - Various Projects	CHO	Bidding	G.F.	6,000,000.00	6,000,000.00		Various Projects and assistance of Sanguniang Panglunsod
<b>TOTAL MOOE</b>					<b>1,192,532,689.00</b>	<b>1,192,532,689.00</b>		
Contractual Obligations		Pasay City Gov't	Direct Contracting / Bidding	G.F.	1,026,552,200.00	1,026,552,200.00		Electricity, Water, Security, Janitorial, Garbage etc Expense
Budgetary Requirements		Various Offices	Direct Contracting	G.F.	463,368,342.54	309,368,342.54	154,000,000.00	Various Expenses
Financial Assistance		Various Offices	Bidding	G.F.	714,632,050.13	711,637,631.13	2,994,419.00	Assistance of the Pasay City Government for the Expenses of Prosecutors, COA, DILG & Other National Government Office Govt
<b>TOTAL</b>					<b>2,204,552,592.67</b>	<b>2,047,558,173.67</b>	<b>156,994,419.00</b>	
<b>CAPITAL OUTLAY</b>								
<b>OTHER CAPITAL OUTLAY</b>								
1-07-05-020	Office Equipment	Various City Projects	Bidding	G.F.	30,000,000.00		30,000,000.00	
1-07-05-030	ICT Equipment	Various Offices	Bidding	G.F.	13,244,688.00		13,244,688.00	Office Equipment for Various Offices
1-07-05-110	Medical Equipment	Various Offices	Bidding	G.F.	18,829,736.00		18,829,736.00	IT Equipment for Various Offices
1-07-05-130	Sports Equipment	CHO/CUP/PCGH	Bidding	G.F.	51,094,300.00		51,094,300.00	For The use of Pasay City General Hospital
1-07-05-990	Other Machinery & Equipment	CUP	Bidding	G.F.	135,000.00		135,000.00	For the use of City University of Pasay Students
1-07-06-010	Transportation Equipment	Various Offices	Bidding	G.F.	1,996,098.00		1,996,098.00	Other Equipment for Various Offices
1-07-07-010	Furniture & Equipment	Coop	Bidding	G.F.	50,000.00		50,000.00	Gov't. Vehicle for the use of Staff of the City Admin Office in it
1-07-07-020	Books	Various Offices	Bidding	G.F.	2,956,345.00		2,956,345.00	Furniture & Fixture for various Offices
1-07-99-990	Other Property, Plant & Equipment	CUP/Library	Bidding	G.F.	1,200,000.00		1,200,000.00	For the use of the City University of Pasay Students
1-09-01-020	Computer Software	PCGH	Bidding	G.F.	470,205.00		470,205.00	GAD Related project
		Accounting/ICTO/HRMDO	Bidding	G.F.	2,449,950.00		2,449,950.00	
<b>TOTAL CAPITAL OUTLAY</b>					<b>122,426,322.00</b>		<b>122,426,322.00</b>	



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					TOTAL	MOOE	CO		
					TOTAL - MOOE & CO	3,519,511,603.67	3,240,090,862.67	279,420,741.00	
					TOTAL - PERSONAL SERVICES	1,480,488,396.33			
					TOTAL BUDGET - CY 2017	5,000,000,000.00			

**Schedule for Procurement Activity**

Will Start on the 1st day upon approval of the budget

With posting period of 7 days

The last day of the posting will be the schedule of the pre-bid conference


The opening of bids will be on the 13th day after pre-bid

\* Program/Project that are procured on a quarterly basis


**DEFINITION**

- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose of a government agency is established, for the basic maintenance of the agency's administrative operations or for the staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contract order, shopping, and negotiated procurement.
- 5. Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advance pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award contract preparation), delivery/completion and acceptance/turnover.

Prepared by:

  
**CYNTHIA P. POTIAN, CPA, MBA**  
 City General Services Officer

Approved by:

  
**HON. ANTONINO G. CALIXTO**  
 City Mayor