



REPUBLIC OF THE PHILIPPINES
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

PHILIPPINE NATIONAL VOLUNTEER SERVICE COORDINATING AGENCY

8 April 2015

HON. ANTONIO G. CALIXTO
City Mayor
City Government of Pasay
Pasay City

Dear **Mayor Calixto**:

Greetings from the Philippine National Volunteer Service Coordinating Agency (PNVSCA)!

The National Volunteer Month Steering Committee and the PNVSCA are pleased to announce the start of this year's Search for Outstanding Volunteers (SOV).

The SOV is the centerpiece activity of the NVM to recognize the exemplary performance of Filipino volunteers and volunteer organizations in development and nation-building. Nominations for SOV 2015 are now accepted and the awarding ceremony will be held during the NVM celebration in December.

The Search encourages the dynamic participation from different sectors to share good practices in volunteering to enthuse the public on the valuable contributions of volunteers to development through their small, yet priceless, acts of service.

In this regard, may we request for your support in the promotion of the SOV through an active search of nominees from your own institution or from your network of partner agencies; and information dissemination regarding the SOV in your website, announcements at your social media accounts, display of posters and brochures, and in your other advocacy activities.

Enclosed herewith are the SOV 2015 information materials. Ms. Karen Serrano or Ms. Danica Pacardo of our Policy, Advocacy and Technical Services Division (PATSD) will be happy to provide you with additional information you may require. They can be contacted at telephone no. (02) 225 32 67 or email at info@pnvsca.gov.ph. The information is also available at the PNVSCA website at <http://www.pnvsca.gov.ph>.

Our expression of gratitude for your consideration as we look forward to this shared endeavor. Thank you and please accept our best wishes.

Very truly yours,


JOSELITO C. DE VERA
Executive Director, PNVSCA
and Vice Chair, NVM-SC



TAGAPAGTAGUYOD NG **PAG-ASA**

Volunteers are the unsung and unnamed heroes who help build and empower the nation. Their compassion and selfless service to the underprivileged communities ignite hope and serve as indispensable tools in our journey towards progress and sustainability.



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For more information, please contact:

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Website: www.pnvsca.gov.ph



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Sali na!

SEARCH for OUTSTANDING VOLUNTEERS

▶ 2015



SOV 2015 GUIDELINES

I. PURPOSE

The Search for Outstanding Volunteers (SOV) aims to highlight the exemplary performance and dedication to service of Filipino volunteers in helping people and communities and recognize the role of volunteerism in development and nation-building.

II. COVERAGE

The Search is open to the following individuals and organizations currently providing volunteer assistance in the Philippines:

1. Individuals of Filipino citizenship;
2. Filipino or local chapters of foreign/international non-profit organizations; and
3. Filipino or local chapters of foreign/international corporate organizations.

III. DEFINITION OF TERMS

- a. Volunteer refers to individual/s who for reasons arising from their socio-developmental, business and corporate orientation, commitment or conviction, contribute time, service and resources, whether on full-time or part-time basis to a just and essential social development cause, mission or endeavour in the belief that their activity is mutually meaningful and beneficial to public interest as well as to themselves.
- b. Non-Profit refers to non-stock, non-profit, non-government organization/s, including academic institution/s that implement volunteer program/s by mobilizing and engaging volunteers to provide services and assistance in socio-economic, humanitarian, civic and cultural development activities.

- c. Corporate refers to companies that implement volunteer program/s either as a component of Corporate Social Responsibility (CSR) or initiated and supported by the employee group, where employees are mobilized and engaged to volunteer their time, skills and resources for socio-economic, humanitarian, civic and cultural development activities.

IV. TYPES AND CATEGORIES OF AWARDS

1. National Outstanding Volunteer Award

The award is conferred to an individual or organization for outstanding volunteer service that has made a significant contribution to uplifting the lives of people and communities served.

Individual	Organization
• Youth	• Non-Profit
• Adult	• Corporate

2. Volunteer Lifetime Achievement Award

The award is conferred to an individual or organization for consistent and outstanding volunteer service and whose achievement is regarded as an inspiration and role model in the field of volunteerism.

V. QUALIFICATIONS FOR NOMINATION

1. National Outstanding Volunteer Award

1.1. Individual

- Must be fifteen (15) to thirty (30) years old for the youth category and at least thirty-one (31) years old for the adult category at the time of submission of nomination;
- Has been providing volunteer assistance consistently for at least three (3) years for the youth category and at least five (5) years for the adult category at the time of submission of nomination;
- A member of a volunteer organization or institution registered with the Securities and Exchange Commission (SEC) or PNVSCA or other duly recognized accrediting government institution; or recognized as a volunteer by

the local government, local institution or community being provided with volunteer services; and

- Has not been found guilty of crime or offense involving moral turpitude.

1.2. Organization

- Has been providing volunteer assistance consistently for at least five (5) years for the non-profit category and at least three (3) years for the corporate category at the time of submission of nomination; and
- Registered with the Securities and Exchange Commission (SEC) or PNVSCA or other duly recognized accrediting government institution; or recognized as a volunteer organization by the local government, local institution or community being provided with volunteer services.

2. *Volunteer Lifetime Achievement Award*

- Has been engaged in consistent volunteering activities for at least twenty five (25) years;
- Has been a recipient of regional, national or international awards in relation to volunteerism; and
- Has not been found guilty of crime or offense involving moral turpitude, in the case of individual nominees.

VI. CRITERIA FOR EVALUATION

1. *National Outstanding Volunteer Award*

1.1. Individual

- Qualities of the Volunteer - Motivation, behavioral attributes, character and integrity.
- Performance - Volunteer activities, innovative volunteering practice/s, and promotion of volunteerism.
- Outputs and/or Outcomes - Benefits, relevance, effectiveness, sustainability and replicability of volunteer assistance.

1.2. Organization

- Qualities of the Organization - Organizational culture and policy, volunteer program and volunteer management system.

- Performance - Volunteer activities, innovative volunteering practice/s, and promotion of volunteerism.
- Outputs and/or Outcomes - Benefits, relevance, effectiveness, sustainability and replicability of volunteer assistance.

2. *Volunteer Lifetime Achievement Award*

Role model in promoting and advocating volunteerism and active citizenship through positive examples and best practices adopted and emulated by partners and stakeholders.

VII. SEARCH AND NOMINATION PROCESS

1. The Regional Search Committees (RSCs) are constituted to proactively search and nominate qualified candidates to the award.
2. Nomination forms may be downloaded at www.pnvsca.gov.ph or may be obtained from the following agencies:
 - PNVSCA
 - NEDA Regional Offices
 - Regional Planning and Development Office - Autonomous Region in Muslim Mindanao

The completed nomination forms must be submitted to the respective RSC that covers the area where the volunteer or volunteer organization is based. Deadline for submission of nominations is on 30 June 2015.

3. The RSC shall submit the documentation of the nominees to the SOV-National Selection Committee (NSC) on or before 30 August 2015.